

IRS Update  
October 25, 2018

Mile High Chapter  
Public Accountants Society of Colorado

Registration Materials

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Hello Ladies and Gentlemen;

06/26/2018

On the **25<sup>th</sup> of October, 2018 the Mile High Chapter (MHC) of the Public Accountants Society of Colorado (PASC) will again sponsor an IRS Update Seminar** to provide knowledge of the Income Tax Code and the important changes for 2018. The Seminar will again offer 8 Continuing Education Credits. **To answer several questions about these Credits. Are these acceptable for EA's and CPA's? Answer is YES. The instructors are from the IRS and this makes the Credits Acceptable to ALL levels of Accreditation.** 2 hours Credits will be dedicated to ETHICs, everyone's favorite (REQUIRED), and 6 hours of credits on various topics. The subjects of these topics have not been specified at this time. If you have a topic of interest please offer your ideas for suggested subjects to Mrs. Lee Jensen at [ole557@aol.com](mailto:ole557@aol.com) or Mr. Ernie Kozacek at [info@ebktaxes.com](mailto:info@ebktaxes.com) and the MHC will forward these suggestions to the IRS for consideration. You might be lucky and have one of your suggestion actually become a topic during the Seminar.

During the Seminar hours there will be **IRS agents** available on site to assist you with **Conflict Resolution issues**. If you plan to take advantage of the opportunity to meet with one of these agents it is highly suggested that you review the file first, contact your client and receive from them a currently SIGNED 2848. Please remember there are several individuals attending the Seminar so please try to limit your request for Assistance with **Conflict Resolution** to 1 client. **The Agent will have the use of a Secure Wi-Fi Connection, therefore it is possible that your issue can be resolved during this meeting.**

The Seminar will be held at **The Summit Conference and Event Center** (411 Sable Blvd. Aurora, Colorado 80111, Telephone 303-343-3833, FAX 303-307-6046, WEB SITE <http://www.summoteventcenter.com> { maps to the Center are available on the Web Site}) The cost has remained the same as last year. **Early Bird registrations for Members will be \$135 and Non- Members will be \$150. Early Bird will end the 15<sup>th</sup> of September, 2018. Starting the 16<sup>th</sup> of September, 2018 the cost for Members will**

**be \$150 and Non-Members \$175.**

**NOTE: If anyone has received the News Letter from PASC with today's date (06/26/2018) the cost listed in the Article are wrong. We of the MHC sincerely apologize for this ERROR. The prices are the same as last year and are correctly stated above. Please feel free to contact ALL of your PEERs that you believe would benefit from this Conference. This is a Come One Come ALL Event it is not necessary to be a Member of PASC.**

Attached to this e-mail please find 2 PDF's. The first file are the instruction for completion of the Registration Form. I am not trying to be flippant, I provide these instructions for those of us that might be computer illiterate do to AGE. The second PDF is a Blank Registration Form that is fillable, you simply type the requested information into the blue shaded box.

**F.Y.I. in the past there has been concern about submitting Credit Card Information and its Security. This year I have a V P N, Virtual Private Network. To eliminate the concerns. I realize that there is NO absolute method to prevent hacking however ALL steps possible are being taken to protect this information from being captured by those other than those intended. ALL return registrations will additionally have the Payment information MASKED so that it cannot be captured upon return to you.**

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## **Mile High Chapter**

### **IRS Update Registration Form Instructions**

The Attached PDF is the Blank 2018 IRS Update Seminar registration form. This form is fillable and all entries may be made directly from you electronic media device(Computer). If the form does not open or fails to function the most probable reason is that your Adobe Reader Program is out of date. You may obtain FREE of CHARGE from [www.adobe.com](http://www.adobe.com). The form will then perform as intended.

#### **DIRECTIONS:**

1. Open the Blank form.
2. Use your pointing device (mouse) click on the box next NAME. Type your name in this box.
3. Continue entering the requested information in each box.
4. The form has sufficient spaces to register up to **FOUR** individuals. You as the originator of the FORM will be the point of CONTACT for each individual listed.
5. The box labeled PASC Member # determines the Registration Fee. If you are a Member the cost for ALL attendees listed on this Registration will be the Member Cost.
6. The Boxes labeled **PTIN # REQUIRED** are extremely important. The PTIN # is an unique identifier for each INDIVIDUAL, there are NO group PTIN's. Without the Name and Number the individual will not get IRS Credit for achieving the REQUIRED Education.
7. The Special Needs Box is information which has direct effect on your needs during the Seminar, i.e. food, chair, distance from speaker, etc.
8. The Conference Fee box is the cost for ONE Attendee.
9. The x Number of Attendees is the TOTAL number of Attendees listed on this form.
10. The next 2 boxes CALCULATE Automatically, NO ENTRY IS REQUIRED.
11. If you are paying by Check, please click on circle next to the BOX which contains the label MHC- PASC. Your checks are to be made Payable to **MHC-PASC**.
12. If you are paying by Credit or Debit Card please click the Credit Card Circle and the Circle beside the Card you are using. Enter The Number in the space provided.
13. The final THREE boxes explain themselves. Please enter the requested information in the spaces provided.
14. You now have completed the Registration Form. Save the Document to your Desktop using your last name and first initial as file name.
15. Click on the Print Form button and a printed copy for your records will print.
16. If you are registering more than FOUR Attendees, Please insure that you have completed Step # 14. Then you may click on the RESET Form button to start a NEW Registration.

17. The last step is to start your e-mail program and send an E-mail to [ole557@aol.com](mailto:ole557@aol.com) with the Subject of 2018 IRS Update Seminar Registration. ATTACH THE PDF FILE YOU SAVED ON YOUR DESKTOP. Upon receipt of this e-mail I will send you a receipt of payment document for your records.

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**Questions about these instructions, the Registration Document, or the 2016 IRS Update Seminar may be directed to:**                      ***(Lee) Leota G Jensen, PA, ATP, ARA, RTRP***

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